GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Establishment – M.W. DEPT. **-** Permission to surrender Earned Leave for encashment during the financial Years 2016-17 by Smt. K.Nirmala, Assistant Section Officer and Sri. R.Narsi Reddy, Office Subordinate -Request – Regarding.

MINORITIES WELFARE (OP&BUDGET) DEPARTMENT

G.O.RT.No. 99 **Dated: 01-07-2016**

Read the following:

1. Application of Smt. K.Nirmala, Assistant Section Officer, M.W. Dept., dated:14-06-2016.
2. Application of Sri R.Narsi Reddy, Office Subordinate, M.W. Dept., dated:14-06-2016.

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ORDER:

In terms of the orders issued the following employees of Minorities Welfare Department are hereby permitted to surrender earned leave as shown in the annexure to this order:

1. Smt. K.Nirmala, Assistant Section Officer,
2. Sri R.Narsi Reddy, Office Subordinate,

2. It is certified that the encashment of earned leave now permitted for the Financial Years 2016-2017 has not been sanctioned and availed by the above individuals earlier.

3. Necessary entries have been made in the S.R. of the concerned individual.

4. The (OP-Claims) Department shall draw and credit the amount to the individual's bank accounts through ECS.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

P.USHA KUMARI
JOINT SECRETARY TO GOVERNMENT.

To
The Individuals concerned.

Copy to
The OP&BUD(Claims) Department,
The Deputy Pay and Accounts Officer, Secretariat Branch, Hyderabad.

// FORWARDED :: BY ORDER //

SECTION OFFICER